

## EXECUTIVE SUMMARY

### Recommendation for First Amendment and Additional Spending Authority 57-010E – Cidi Labs – Design Tools

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This request is to approve the First Amendment to the Agreement between Cidi Labs, LLC and The School Board of Broward County, Florida (SBBC), for three (3) years, starting November 2, 2018 through October 31, 2021. The original Agreement was approved as item EE-3 during the November 1, 2016 Board Meeting for a term beginning on November 2, 2016 through November 1, 2018; two (2) years and a spending authority of \$35,490. This Bid is for design tools for the SBBC's online learning management system (LMS), Canvas and will be funded by the Digital Classrooms Program in the I & T budget.

Cidi Labs, LLC is the creator of Design Tools, which allows for faster and easier creation and design of courses in Canvas. Design Tools are a series of tools for Canvas that provide an easy way to build out the module structure of a course including quizzes, discussions, assignments, syllabus, themes and template pages. Design Tools significantly reduces the time it takes to complete these tasks.

#### Financial Impact

The total spending authority requested is \$64,625, which includes software licensing and hosting costs remains consistent compared to the original agreement. Below is a breakdown showing historical and new pricing.

	<u>Term</u>	<u>Total</u>	<u># of Users</u>
Agreement	Year 1	\$14,340	18,000-24,999
Agreement	Year 2	\$21,150	35,000-50,000
Agreement Total		\$35,490	

The original quote issued for the 1<sup>st</sup> Amendment had an annual price of \$23,500 for a total of \$70,500 (based on 50,000 – 99,999 users). After negotiations, Cidi Labs agreed to reduce the price for Year 3 and Year 4 as demonstrated below, accounting for a cost avoidance of \$5,875 (approximately eight (8) percent).

1 <sup>st</sup> Amendment	Year 3	\$19,975	50,000-99,999
1 <sup>st</sup> Amendment	Year 4	\$21,150	50,000-99,999
1 <sup>st</sup> Amendment	Year 5	\$23,500	50,000-99,999
1 <sup>st</sup> Amendment	Total	\$64,625	

The original agreement was approved on November 1, 2016 (board item EE-3) for two (2) years with a spending authority of \$35,490. The new spend authority is \$64,625 bringing the new contract award amount to \$100,115.